



Parent Code of Conduct

INTRODUCTION

At Enkindle Village School (Enkindle) we believe in promoting a positive school culture, based on positive behaviours and values, that seeks to enhance student wellbeing and learning. We believe that student wellbeing is everyone's responsibility and that social and emotional wellbeing underpin effective student learning and positive behaviour. Enkindle is an engaging and inclusive school where tolerance and respect are core values. Enkindle actively promotes and nurtures a partnership approach to education. It acknowledges the role parents and carers play in their children's learning and the contributions they make to the school.

PURPOSE

Enkindle is committed to ensuring a respectful learning environment that is safe, positive and supportive for all students, staff, parents and visitors of the school. The *Parent Code of Conduct* is intended to provide school community members by detailing protocols and procedures which underpin appropriate conduct and the development of positive relationships within our school community. At Enkindle, we have strong core values which enable students to manage themselves in a socially competent manner. Explicit pro-social values and expectations for behaviour are in accordance with our vision and values, which will be modelled and promoted by staff, students and the parent community. We expect that Enkindle parents and carers will demonstrate the school values at all times within the school setting.

APPLICATION

The *Parent Code of Conduct* applies to all Enkindle parents and visitors to the school. Its application is not limited to the school site and school hours. It extends to all activities and events that are school-related and when acting as an ambassador of the school. The code also requires that parent or visitor actions do not bring the school into disrepute at any time regardless of whether the action occurs within or outside of school activities.

POSITIVE PARTNERSHIPS

At Enkindle we recognise the extraordinary responsibility and privilege it is to educate our students/your children. We believe that the development of successful partnerships with parents, carers and families assists the development of the whole child. Parents and carers are encouraged to actively participate in supporting their child's learning by building a positive relationship with the school. Enkindle Village School encourages positive parent involvement through shared responsibility for your child's learning progress and development. Parents and carers, your participation is welcomed in school and classroom programs and activities such as parent circles, working bees, classroom assistance and attendance at school events. Your involvement, interest and commitment to your child's education is crucial to their development.

RIGHTS AND RESPONSIBILITIES

Parents and carers are encouraged to understand the school's behavioural expectations, which aim to provide a consistent approach that supports your child's learning and engagement in and out of school. This is assisted by circular communication between the school and home, so that we work in an effective partnership. Listed below are expectations pertaining to a positive partnership:

Parents /Carers have the right to:

- be heard and treated with respect by all members of the school community;
- participate in a happy, safe, secure and satisfying environment;
- be informed about your child's educational progress and behaviour;
- have access to staff at convenient, mutually agreed times; and
- be kept informed and included in decision making and policy development.

Parents /Carers have the responsibility to:

- support the school in its effort to maintain a positive teaching and learning environment;
- act in a safe and responsible manner;
- listen to, and treat members of the school community with respect;
- communicate and act on information regarding the educational and social development of your child;
- support school policies and decision-making processes;
- maintain a solution focussed approach to solving issues in a calm and co-operative manner;
- report instances of concerns/issues/incidents involving your child;
- ensure that an appointment is made to discuss matters with a teacher so as not to interrupt valuable teaching time;
- keep their child's medical records and contact details up to date so that in the case of an emergency, valuable time is not wasted, and a clear picture of your child's health is at hand; and
- not harass other parents, students and teaching staff or administration staff. Should this be breached, the Principal will take appropriate action.

SOCIAL MEDIA

- Comments, posts and responses to the Facebook pages must be related to the school community or in reply to a post left by the administrator.
- All discussion must remain professional and personal topics are not to be discussed.
- Defamatory or derogatory comments are not permitted.
- Posts or comments relating personally to any individual or group are not permitted, and confrontational or incorrect information relating to a parent or staff member shall not be posted.
- No comments shall be posted regarding the operation, administration or teaching issues at the school. This should be directed to school staff confidentially.
- Swearing, obscene or abusive language is not permitted.
- Rude or obscene photographs (or links to photographs) shall not be posted.
- The principal retains the right to remove posts or comments that do not comply with the Code of Conduct.
- By using our Facebook pages, you also agree to comply with Facebook's terms of use including its privacy policy: www.facebook.com/policies.

PROTOCOL FOR ISSUE RESOLUTION

All of our students have the right to feel safe and comfortable at school. There may be times when you feel that the action of another child has infringed the rights of your own child. All school issues are to be handled by the staff of the school. We attempt to resolve these issues through:

- approaching situations in a spirit of co-operation, understanding and genuine partnership.

- calm discussions between the parties directly involved whilst respecting the dignity of each and every person;
- being prepared to actively listen to another's point of view.
- allowing correct procedures to be followed to facilitate all parties to be heard.

Parents should not directly approach other students or make contact with their families. This only serves to compound the issues and make them more difficult to resolve. We believe that most situations can be resolved to the satisfaction of all parties.

Under no circumstances is a parent or guardian to approach another child to discuss or chastise them because of their actions towards their own child.

Please try to have a positive and open mind. We all have bad days and at times events occur which don't always appear fair. We are dealing with children and they are learning how to behave. It is often the case that the injustice was not intentional, and many times not even apparent to others.

WHO TO CONTACT

If you have a concern or issue relating to your child, please make use of the following steps:

1. Contact the class teacher first – they are in the best position to help you, as they know your child well and are directly responsible for them.
2. If you still have concerns or are requiring further support, please make an appointment to see the Principal.

Version Control

- Updated 2025
- Review due June 2026