

Enkindle Village School

Positive Behaviour Management Policy



1. Statement

At Enkindle Village School (EVS) we believe that social and emotional skills are an essential component to a happy and satisfying life. We believe that these skills can be learnt, and this informs the School's approach to behaviour management. In partnership with the child, families and community stakeholders, positive patterns of behaviour can be created.

Restorative justice takes situations that otherwise might result in a student being removed from class and instead presents ways to teach the student how to repair the harm that was done and continue forward (Maynard and Weinstein, 2020).

This does not mean that we need to accept disrespect and other negative behaviours, it means we need to combat them in a different way (Maynard and Weinstein, 2020).

2. Purpose

EVS is committed to providing a safe, respectful and engaging learning environment for students and staff, where quality learning experiences support the development of personal values which contribute to lifelong wellbeing. Being connected to others in a community in addition to feeling valued relies on being positively engaged.

When a member of staff is addressing student behaviour that is considered inappropriate, positive behaviour management processes which ensure that the student remains positively engaged and connected with school activities should be followed.

At EVS, we encourage and support students to reflect on their behaviour and guide them to make effective choices that maintain a safe, respectful and caring learning environment for themselves and others.

Positive behaviour support is defined as a broad range of systematic and individualised strategies for achieving positive social and learning outcomes while preventing inappropriate behaviour. It consists of four elements that work together to support social competence and academic achievement.

3. Scope

All students, staff and volunteers. Implemented by: Principal, teachers employed in their capacity as QCT (Queensland College of Teachers) registered teachers.

A whole school approach means everybody in the EVS community is committed to a safe and supportive environment. This is provided through:

- Open communication with the whole school community.
- Use of assessment and behavioural data to guide positive behaviour management decisions.
- Share school values and positive reinforcement of school rules.
- Establishment of the student-led Justice Committee.
- Staff access to professional development.
- Managing of incidents through clear and well-understood processes.

4. Procedure

4.1 The Rights of each Child

- To feel safe.
- To be heard and listened to.
- To be accepted as an individual;
- To be shown courtesy, kindness and respect by everyone.
- To expect personal property to be safe from destruction or theft.
- To be spoken to quietly and with respect by everyone.
- To learn in an attractive, well prepared environment.
- To work without disturbance.

4.2 The Responsibilities of each Child

- To express themselves appropriately.
- To accept others as individuals.
- To respect the personal property of others.
- To work without disturbing others.
- To show courtesy, kindness and respect to everyone.
- To cooperate and act in a friendly manner.
- To listen to others, and to allow them their thoughts and opinions.
- To contribute towards the wellbeing of the School community and environment.

4.3 Expectations

EVS Staff make clear to students that negotiated classroom rules and consequences are collaboratively arrived at and that these rules are modelled and referred to often.

We recognise that children make choices that lead to inappropriate behaviour and this impacts the rights of each child. These choices can result in minor annoyance or serious harm.

Minor problem behaviour is handled by staff members at the time it happens. Staff will calmly explain the agreed expectation and describe what behaviour the student is expected to demonstrate.

Major problem behaviour is referred to directly to the Principal or whomever the Principal chooses to delegate to.

Minor behaviours are those that:

- Are minor breaches of the school rules.
- Do not seriously harm others or cause staff to suspect that a student is harmed.
- Are not part of a repeated pattern of behaviour.
- Are recorded in Compass on the student profile.

Examples of this include, but are not limited to:

- name calling and putting others down
- causing embarrassment to others
- disrupting class
- distracting others' learning
- non-cooperation or defiance
- low-level physical contact such as pushing

Major behaviours are those that:

- Significantly violate the rights of others
- Put others / self at risk or harm
- Require the involvement of the Principal

Examples of this include, but are not limited to:

- repeated minor behaviours
- threatening others
- serious physical violence such as punching, kicking or biting with intent to injure
- swearing
- vandalism and graffiti

- making racial comments or slurs
- making gender discriminatory comments or slurs
- behaviour that is sexual in nature such as exposing oneself or sexual physical contact

4.4 Teacher Responses

The mediation process for our restorative justice procedure is stepped out in the following simple procedure:

1. Identify the behaviour that occurred
2. Ask the involved student(s) to either step outside the classroom for a quick conversation or to stay behind after class – whichever method makes more sense at the time
3. Use the following open-ended questions to learn more about the behaviour and the reasons it happened:
 - What happened?
 - What were you thinking about when _____ happened?
 - Who did this affect and, how so?
4. Guide the conversation toward a meaningful and positive resolution.
(Maynard and Weinstein, 2020)

Minor behaviours

First incidence:

Calmly explain the agreed school rules and describe what behaviour the student is expected to demonstrate.

If the behaviour is repeated:

Ask the student to stop their inappropriate behaviour and commence the four-step the restorative justice procedure.

Major behaviours

Child is instructed to stop the unwanted behaviour and commence the four-step the restorative justice procedure.

A behaviour at this stage may be referred to the Justice Committee by either staff or students for restorative purposes.

Record the incident on the student profile in Compass and refer to the Principal.

Remove (requires immediate intervention)

Child is removed from the situation and supervised away from the individual or group. Child is not to be left alone to deal with the emotions and rather assistance is sought from other teachers to calm the situation.

Participants and witnesses of the incident will be interviewed and the teacher (in conjunction with Principal) will decide on an appropriate response. This may include a Restorative Justice session.

Parents of all participants are notified by phone, email or in person. A record will be kept in each participant's student profile in Compass. It may be appropriate to meet with parents and the child to develop a Personal Management Plan (PMP).

The Principal will decide on a case-by-case basis whether the child's enrolment can continue and if so, any special conditions. All decisions will be provided to parents in writing and delivered personally e.g. phone call or meeting.

4.5 Physical Intervention

Physical intervention is used only as an immediate or emergency response (or as part of an agreed individual plan for a student) including to prevent self-harming behaviours. The legal basis for use of physical restraint is twofold. Firstly, it resides in the common law duty of care that staff owe to all students to protect them from foreseeable harm. Secondly, a defence of complaints of assault in respect of physical restraint in section 280 of the Criminal Code.

There is provision for the use of physical restraint involving the restriction of a student's movement for reasons of safety in cases where a student is behaving in a manner that has the potential to injure themselves or others, or to prevent serious property damage.

Staff may make legitimate use of physical intervention if all non-physical interventions have been exhausted and a student is:

- Physically assaulting another student or staff member.
- Posing an immediate danger to themselves or others.

Appropriate physical intervention may be used to ensure that the EVS's duty of care to protect students and staff from foreseeable risks of injury is met. The use of physical intervention is only considered appropriate where the immediate safety of others is threatened, and the strategy is used to prevent injury.

Physical interventions can involve:

- Coming between students
- Blocking a student's path
- Leading a student by the hand or arm
- Shepherding a student by placing a hand in the centre of the upper back
- Removing potentially dangerous objects
- In extreme situations, using more forceful restraint.

Any physical intervention made must be reasonable and in proportion to the circumstances of the incident. If force is used it must be the minimum needed to achieve the desired result and consider the age, stature, disability, understanding and gender of the student.

Each incident requiring the use of physical intervention must be formally documented. The following records must be maintained:

- EVS incident report
- Record of the incident on the student profile in Compass

5. Definitions

Bullying is an ongoing and deliberate misuse of power in relationships through repeated verbal, physical and/or social behaviour that intends to cause physical, social and/or psychological harm.

Harassment is defined under federal and state legislation, as any form of behaviour where a person is made to feel intimidated or humiliated because of a particular characteristic(s) eg, race, sex as specified under anti-discrimination or human rights legislation.

6. Legislation

- *Anti-Discrimination Act 1991 (Qld)*
- *Australian Human Rights Commission Act 1986 (Cth)*
- *Disability Discrimination Act 1992 (Cth)*
- *Disability Standards for Education 2005 (Cth), including Guidance Notes*
- *Australian Education Act 2013 (Cth)*
- *Criminal Code Act 1899 (Qld)*
- *United Nations Rights of the Child*
- *Universal Declaration of Human Rights (1948)*
- *Melbourne Declaration on Educational Goals for Young Australians (2008)*

7. Supporting Documents

- Enkindle Anti-Discrimination, Harassment and Bullying Policy
- Enkindle Child Protection Policy
- Enkindle Code of Conduct

- Enkindle Complaints Handling Policy
- Enkindle Privacy Policy
- Maynard. N and Weinstein. B. (2020), *Hacking School Discipline*. Times 10 Publications

8. Version Control

Approval Details

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2			